**Esraa Abdelnaby**

Egypt,6th of October/ (20) 1110882270

esraaabdelnaby722@gmail.com | https://www.linkedin.com/in/esraaabdelnaby

*Motivated project management professional passionate about bringing ideas to life. Proficient in*

*project and event management, cross-team communication, and best-in-class customer service.*

*Enjoys finding creative solutions in customer service, marketing, and web development initiatives.*

**CORE COMPETENCIES**

| * **Event planning and oversight** * **Event and meeting scheduling** * **Cross-team event logistics** | **● Administrative coordination**  **● Creative innovation**  **● Problem-solving** |
| --- | --- |

**PROFESSIONAL EXPERIENCE**

**Organizer**, Google Developers Group, Egypt, Beni-Suef,(2018 – Present)

* *Train co-organizers*
* *Responsible for handling all logistics plans and operations for any event*
* *Put the annual plan that contains each quarter events*
* *Manage budget for the assigned event or quarter events*
* *Train the team on the software tools we are using*

**Ambassador**, Google Women Techmakers, Egypt, Beni-Suef,(2019 – Present)

* Conduct I Am Remarkable sessions for women (sometimes for both genders) to increase their self-awareness and help them promote themselves in the right way without any fear.
* Mentor other members and help them become ambassadors too.
* Plan and organize international women’s day to celebrate women’s success.

**EDUCATION AND CERTIFICATIONS**

Google Project Management Professional Certificate, November *2021*

*Faculty of computers and AI, Egypt, Beni-Suef, August 2020, Bachelor*